

TOWN OF BASSENDEAN

MINUTES

HYDE RETIREMENT VILLAGE

ANNUAL GENERAL MEETING

HELD AT BASSENDEAN SENIORS AND DISABILITY SERVICES

2 COLSTOUN ROAD, ASHFIELD WA 6054

WEDNESDAY 11 OCTOBER 2017 COMMENCING AT 1:00PM

1.0 ATTENDANCES AND APOLOGIES

Present

Deputy Mayor, Cr Mike Lewis

Residents

Myrtle D'Souza
Betty & Frank Morey
Lorraine Philips
Robyn Jefferson
Hazel Jess
Shirley Jeffries
Joe Colton
Joyce Brooks
Rosa Zonata
Pat Strobel
John Rowland
Laura Dennis
Sylvia Emberson
Joy Clarke

Officers

Salvatore Siciliano, Acting Director Community Development
Michael Costarella, Director Corporate Services
Mona Soliman, Manager Seniors and Disability Services
Shelley Coleman, Team Leader Seniors & Disability Services
Jennifer Henderson, Administration Officer

Apologies

Babian D'Souza
Olympe Ingate
Sang Tsang
Doreen Woolley
Ken & Margaret Dodd
Barbara Slade
Keith & Alice Downey
Jacqueline Sheen
Clifford Anderson
Brendon Allen
Inez Minc
Julie Chugg
Loretta Lynes
Maureen Swinbourn
William Thomas
Brenda Rogers
Tom Emberson

The Deputy Mayor conveyed his apologies from the Mayor and opened the meeting at 1.00pm. The Deputy Mayor introduced himself, Salvatore Siciliano, Michael Costarella, Mona Soliman, Shelley Coleman and Jennifer Henderson and proceeded with the order of business.

1.1 PROXY VOTING FORMS TO BE COLLECTED

The Deputy Mayor, Cr Lewis, asked if there were any Proxy voting forms. No proxy voting forms were presented.

2.0 CONFIRMATION OF MINUTES

2.1 Minutes of the Hyde Retirement Village Annual General Meeting held on 10 October 2016

COMMITTEE/OFFICER RECOMMENDATION – ITEM 2.1

HRV – 1/10/17 MOVED Shirley Jeffries, Seconded Joe Colton, that the minutes of the Hyde Retirement Village Annual General Meeting held on 10 October 2016 be confirmed as a true record.

CARRIED

3.0 ANNUAL REPORT

The Deputy Mayor, Cr Lewis presented the Annual Report.

The following is a summary:

- Acknowledged the residents we farewelled since our last annual general meeting.
- Farewell to those who have left:
 - Doreen Foot - passed away
 - John Hall – moved out
 - Blazenka Vukinovac – moved out
- Warm welcome to the following new residents and hoped they find Hyde Retirement Village a comfortable and pleasant environment in which to live:
 - Joyce Brooks
 - Julie Chugg

- **The Year in Review**

During the past year, the Town's Seniors and Disability Services Team, in close collaboration with the Asset Services Team, have been working hard in ensuring the effective management and upkeep of the complex. A schedule of ongoing routine maintenance, as well as a number of substantial projects, was undertaken during the year resulting in the complex looking better than it has in a number of years.

The highlights were:

- Three units were vacated and refurbished and another two are currently in progress;
- Maintenance as the need arises at unit level such as replacement of hot water units, taps, cisterns, toilets, etc. is always undertaken in response to requests.
- Internal and external painting to units including doors, skirtings and door frames was undertaken as required.
- Regular garden maintenance, including gutter cleaning, is undertaken to ensure external buildings and the grounds are continually cared for and maintained by our dedicated staff.
- The annual RCD testing to all units was undertaken.
- The annual servicing of the emergency equipment is undertaken.
- External cockroach, termite and rodent inspection and treatments were undertaken
- Door locks and security screen repairs were undertaken to a number of units
- The successful installation of solar panels in the village, completed at the Town's expense.
- The addition of 2 new parking bays was completed bringing the total number of bays to 10.
- It was acknowledged that the Committee did an outstanding job for the village this year, and we are looking forward to another progressive year ahead.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 3.0

HRV – 2/10/17 MOVED Joy Clarke, Seconded Lorraine Philips that the Annual Report be received.

CARRIED

4.0 FINANCIAL STATEMENT

The Director Corporate Services, Michael Costarella, presented the Financial Statement for the Hyde Retirement Village to 30 June 2017.

Total Operating Revenue	\$289,116
Total Operating Expenditure	\$425,536
Total Aged Persons Reserve	\$470,727
Trust Account Closing Balance	\$173,600

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.0

HRV – 3/10/17 MOVED Joe Colton, Seconded John Rowland, that the Financial Statement for the Hyde Retirement Village for the year ended 30 June 2017 be received.

CARRIED

5.0 ELECTION OF THE HYDE RETIREMENT VILLAGE RESIDENTS COMMITTEE

Nominations for the Residents' Committee were called. Five Committee Members were elected:

(Proxy voting forms were sent to residents of HRV).

The following people nominated:

1. Joe Colton
2. Lorraine Philips
3. John Rowland
4. Joyce Brooks
5. Joy Clarke

COMMITTEE RECOMMENDATION – ITEM 5.0

HRV - 4/10/17 MOVED Pat Stroebel, Seconded Rosa Zonato, that Joe Colton, Lorraine Philips, John Rowland, Joyce Brooks, Joy Clarke, be appointed to the HRV Residents' Committee.

CARRIED

6.0 DISPUTES COMMITTEE

Following discussion, Lorraine Colton was nominated to the Disputes Committee. Emailed notification of her nomination had previously been received.

COMMITTEE RECOMMENDATION – ITEM 6.0

HRV - 5/10/17 MOVED Joe Colton, Seconded Shirley Jeffries, that Lorraine Colton be elected to the Disputes Committee.

CARRIED

7.0 GENERAL BUSINESS

REPAIRS AND MAINTENANCE

Joe Colton queried the whereabouts of the shelter for the bus stop at front of village. Council had previously agreed to provide shelter for the existing seat since Transperth had removed the original one.

1. JH to follow up with Asset Services.

Joe Colton raised some recent security issues - items of clothing and a statue have gone missing. Plants dug up from the garden and a resident's car broken into. Joe asked if a security barrier or fence could be installed across the front of property to act as a deterrent. MS advised the suggestion had been raised previously but residents had security concerns such as a place for non-residents to hide.

2. Mike Costarella suggested the Town's CCTV mobile unit could possibly be booked for a period of time to observe the area.

HRV - 6/10/17 MOVED Joe Colton, Seconded Pat Stroebel, that costs be explored to investigate options to install additional security to deter entrance through garden beds and possibility of deploying CCTV unit as a further deterrent.

CARRIED

Joyce Brooks queried if ceiling insulation could be installed.

- Advised that insulation is already installed.

Joyce Brooks queried that the rubbish bins had been taken out to the kerb side on one occasion but hadn't happened again.

- Mona Soliman explained that collection of the bins at the village was not part of the cleaning contract and was the actions of a new driver. Mona explained that bin services can be provided as a HACC service if the resident is assessed as eligible. Contact Mona for further information.

Myrtle D'Souza advised that the security sensor lights are still not working at the front block of units 1 – 6.

- JH to follow up with Asset Services

Laura Dennis advised that the palm tree growing above unit 28 is dying and debris is falling around her property and the grounds.

- JH to follow up with Asset Services

John Rowland queried what options residents have when electricity goes off. Asked if installing gas was a possibility.

- Cr Lewis advised that gas installation would be a costly project and a safety concern, e.g. leaving gas stove switched on when going out, and spoke about methods to keep units warm by blocking door gaps, keeping curtains drawn, etc.

Pat Stroebel asked if taps can be replaced in all units. Would like taps that are easier to use.

- MS to investigate options with Asset Services

Joyce Brooks queried the internet connection in her unit and where the responsibility lies. Cr Lewis explained about the NBN and rollout but stressed that this is between the resident and their chosen provider. The outlet in Mrs Brooks unit was installed by a previous resident and not covered by the Council.

- MS offered to follow up with information for Mrs Brooks

The residents reported that the rendering was peeling off some of the units again and needed to be assessed and remediated.

- MS to follow up with Asset Services

Laura Dennis asked about having her floor coverings replaced.

MS offered to look at this but discussed the issue of replacing for one would mean having to do the same for all units and would be a costly exercise.

- MS to follow up with Mrs Dennis

8.0 CLOSURE

There being no further business, the Deputy Mayor declared the meeting closed, the time being 1.45pm.